



Building skills for Canada's bio-economy
Un monde de ressources pour la bioéconomie canadienne

Science and Technology Internship Program - Green Jobs

Employer Eligibility Assessment (Form 2 of 3)

To ensure that employers are eligible to participate in the program, the BioTalent Canada program manager needs to do an eligibility assessment of each potential employer. Only those which pass the eligibility criteria are eligible for wage subsidies for eligible participants. Reminder: the program is open to all organizations which are part of the economic sector represented by BioTalent Canada.

PARTICIPANT'S FILE NUMBER (completed by BioTalent Canada)

STIP- _____

Section A - Company Information

1. NAME OF EMPLOYER: _____		2. DATE OF ASSESSMENT (DD-MM-YYYY): _____/_____/20____																								
3. EMPLOYER'S COMPLETE ADDRESS (City, Province, Postal Code): _____		4. LOCATION OF PLACEMENT (full address): _____																								
5. CONTACT AT EMPLOYER (Name/Title): _____		6. EMAIL ADDRESS: _____																								
7. EMPLOYER PHONE NUMBER: () - EXT: _____	8. EMPLOYER FAX NUMBER: () - _____	9. EMPLOYER WEBSITE: WWW. _____																								
10. SECTOR (please select the Sectors and Sub-sectors that applies to you):																										
Natural Resources: Earth Sciences Energy (including Clean Energy) Forestry Mining Other _____																										
Natural Resource Sub-Sector <table border="0"> <tr> <td>Non-Renewable Energy</td> <td>Forestry and Support Activities</td> <td>Junior Mining</td> <td>Environmental Assessment/Protection</td> </tr> <tr> <td>Renewable/Non-Emitting Technologies</td> <td>Wood Product Manufacturing</td> <td>Senior Mining</td> <td>Geology/Geoscience</td> </tr> <tr> <td>Electricity/Transmission/Distribution</td> <td>Pulp/Paper Product Manufacturing</td> <td>Mining Supply/Services</td> <td>Natural Hazards</td> </tr> <tr> <td>Energy Efficiency</td> <td></td> <td>Mine Reclamation/Closure</td> <td>Climate Change Adaptation</td> </tr> <tr> <td>Other _____</td> <td></td> <td>Mining Value from Waste</td> <td></td> </tr> </table>				Non-Renewable Energy	Forestry and Support Activities	Junior Mining	Environmental Assessment/Protection	Renewable/Non-Emitting Technologies	Wood Product Manufacturing	Senior Mining	Geology/Geoscience	Electricity/Transmission/Distribution	Pulp/Paper Product Manufacturing	Mining Supply/Services	Natural Hazards	Energy Efficiency		Mine Reclamation/Closure	Climate Change Adaptation	Other _____		Mining Value from Waste				
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Non-biotech, please specify: _____																										

11. ORGANIZATION TYPE:						
Indigenous-led Company - Bio-economy Company - Green Small Industry (more than 5, less than 99 employees) Micro Industry (less than 5 employees) Other (please specify): _____	Medium Industry (more than 100, less than 500 employees) Large Industry (more than 500 employees) Territory Government Academia	Grant advisor / funding consultant Industry association / Accelerator Industry service provider Utility	Non-profit - biotechnology Non-profit - nonbiotechnology Municipal Government Provincial Government			
12. SIZE OF ORGANIZATION:						
1-9	10-19	20-49	50-99	100-499	500+	

Section B - Participant Information (if you have already found the candidate)

1. NAME OF PARTICIPANT: _____		2. PLACEMENT START DATE: (DD-MM-YYYY) _____	PLACEMENT END DATE: _____
3. POSITION: _____	4. SALARY: Total Annual Salary: _____ Ex. \$17/hr x 37.5 hpw x 52wks = \$33,150 Vacation pay is not subsidized and should be removed from annual salary Note: For accounting purposes the annual salary must be provided even though the placement may be only 6 months.		
5. PAY PERIOD: Weekly Bi-weekly Semi-monthly Monthly Other: _____			

Section C - Company Eligibility Criteria

YES

- Will provide a minimum of \$1 for each \$3 of wage subsidy, proof of which is to be provided to the BioTalent Canada during the participant placements after the participant has been paid?
- Will not recruit and retain friends or family members as participants to the Science and Technology Internship Program - Green Jobs?
- Participant is not an existing employee of the company
- Will provide participant placement(s) for minimum of 6 months and maximum of 12 months?
- Will provide for full-time work for participants (at least 30 hours per week)?
- Will provide proof of employment, start date, contract with participant, full wage and benefits of participant to BioTalent Canada?
- Will provide data to BioTalent Canada as required?
- Will develop a learning plan with the participant?
- This position must not be funded by another Federally funded program like IRAP, Mitacs, etc.**
- Will participate in BioTalent Canada's upcoming labour market studies.**

Section D - Additional Required Documents for Assessment

The Company has included the following documents with this application:

YES NO

- Completed and signed Participant Information Form (PIF)
- Résumé of the participant
- A brief company description
- Participant's job description
- Completed Learning Plan (can follow within the first week of placement)

Section E - Placement information

1. INTERNSHIP MANAGER: _____	2. INTERNSHIP MANAGER EMAIL ADDRESS: _____	3. TELEPHONE: () -
4. INTERVENTION TYPE: Internship Opportunity Additional Training Courses/Certifications Pre-Employment Training		
5. SUPPORT(S) TO COMPLIMENT INTERVENTION(S): Mentorship Accommodations for youth with disabilities Culturally-appropriate supports* Supports for higher costs of living Other, please specify: _____		
<small>*Culturally-Appropriate Supports may include providing available space for religious or cultural practices (e.g. smudging or praying)</small>		
6. DOES THIS TECHNOLOGY RELATE TO CLEAN TECHNOLOGY? Yes No		
7. DOES THIS INTERNSHIP RELATE TO CLIMATE CHANGE ADAPTATION? Yes No		

Section F - Company Authorization

I have read and understand the Science and Technology Internship Program - Green Jobs application forms. I acknowledge to be the signing authority for the contract with BioTalent Canada. I give my consent to BioTalent Canada to release any information regarding my application and participation Natural Resources Canada (NRCan). I acknowledge that the information here is collected and administered in accordance with the Privacy Act and may be used by third party providers for NRCan accountability purposes

1. NAME: _____	2. TITLE: _____
3. SIGNATURE: _____ <small>Signatures must be digitally time stamped or hand written. Typed signatures are NOT accepted.</small>	4. DATE: (YYYY-MM-DD) ____ / ____ / ____
5. EMAIL: _____	PREFERRED LANGUAGE FOR COMMUNICATIONS: English French
6. HOW DID YOU HEAR ABOUT BIOTALENT CANADA: Word of Mouth Web Conference Presentation Email Outreach Team Other, please specify: _____	

I would like to subscribe to BioTalent Canada's monthly newsletter, program updates, and corporate updates Yes No

Submit complete application package by email or mail to:

Science and Technology Internship Program - Green Jobs
BioTalent Canada. 650-130 Slater Street
Ottawa, ON K1P 6E2
mcarr@biotalent.ca

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