

Science Horizons Youth Internship Program Employer Eligibility Assessment (Form 2 of 3)

BioTalent Canada will conduct an eligibility assessment to ensure employers meet the criteria required by the program. Reminder: the program is open to companies within the economic sector represented by BioTalent Canada.

PARTICIPANT'S FILE NUMBER (completed by BioTalent Canada)

SH- _____

Section A - Company Information

1. NAME OF EMPLOYER: _____		2. DATE OF ASSESSMENT (DD-MM-YYYY): ____ / ____ / 20 ____	
3. EMPLOYER'S COMPLETE ADDRESS (CITY, PROVINCE, POSTAL CODE): _____		4. LOCATION OF PLACEMENT (FULL ADDRESS): _____	
5. CONTACT AT EMPLOYER (NAME/TITLE): _____		6. EMAIL ADDRESS: _____	
7. EMPLOYER PHONE NUMBER: (____) ____ - ____ EXT: ____	8. EMPLOYER FAX NUMBER: (____) ____ - ____	9. EMPLOYER WEBSITE: WWW. _____	

10. TYPE OF ORGANIZATION						
Aboriginal	Micro Industry (less than 5 employees)	Municipal Government	Territory Government			
Small Industry (more than 5, less than 99 employees)	Academia	Not-for-Profit Organization	Utility			
	Medium Industry (more than 100, less than 500 employees)	Large Industry (more than 500 employees)	Provincial Government			
11. SECTOR						
Environmental Sector (select the most prominent sector):						
Green Manufacturing	Carbon & Climate Change Mitigation	Alternative /Sustainable Transportation	Renewable/ Green Energy			
Resource Conservation	Environmental Protection	Green Services	Eco-Tourism			
Green Retail	Energy Efficiency & Green Building	Sustainable Planning/ Urban Design	Other: _____			
Bio-economy:						
Bio-health	Medical devices	Biopharmaceuticals	Natural-compound bioactives	Functional foods		
	Nutraceuticals	Biomolecules	Digital health/ AI	Medical cannabis		
Bio-energy	Biodiesel	Ethanol	Methane	Bio-oil		
Bio-industrial	Sustainable development	Biocatalyst	Biosolvents	Bioplastics	Biocoatings	
	Bioadhesives					
Agri-biotech	Agri-fibre composites	Animal genetics	Plant genetics	Livestock vaccines		
	Animal nutritional supplements					
Non-biotech, please specify: _____						
12. SIZE OF ORGANIZATION						
	1-9	10-19	20-49	50-99	100-499	500+

Section B - Participant Information (if you have already found the candidate)

1. NAME OF PARTICIPANT: _____		2. PLACEMENT START DATE: (DD-MM-YYYY) _____	PLACEMENT END DATE: _____
3. POSITION: _____ _____	4. SALARY: Total Annual Salary: _____ Ex. \$17/hr x 37.5 hpw x 52wks = \$33,150 Vacation pay is not subsidized and should be removed from annual salary Note: For accounting purposes the annual salary must be provided even though the placement may be only 6 months.		
5. PAY PERIOD: Weekly Bi-weekly Semi-monthly Monthly Other: _____			

Section C - Company Eligibility Criteria

YES

1. Will provide a minimum of \$1 for each \$1 of wage subsidy, proof of which is to be provided to the BioTalent Canada during the participant placements after the participant has been paid?

2. Will not recruit and retain friends or family members as participants to the Science Horizons Youth Internship Program?

3. Participant is not an existing employee of the company

4. Will provide participant placement(s) for minimum of 6 months and maximum of 12 months?

5. Will provide for full-time work for participants (at least 30 hours per week)?

6. Will provide proof of employment, start date, contract with participant, full wage and benefits of participant to BioTalent Canada?

7. Will provide data to BioTalent Canada as required?

8. Will develop a learning plan with the participant?

9. This position must not be funded by another Federally funded program like IRAP, Mitacs, etc.

10. Will participate in BioTalent Canada's upcoming labour market studies.

Section D - Additional Required Documents for Assessment**The company has included the following documents with this application:**

YES NO

1. Completed and signed Participant Information Form (PIF)

2. Resume of the participant

3. A brief company description

4. Participant's job description

5. A copy of the participant's degree/diploma or certificate

6. Completed Learning Plan (can follow within the first week of placement)

Section E - Placement information

1. INTERNSHIP MANAGER: _____	2. INTERNSHIP MANAGER EMAIL ADDRESS: _____	3. TELEPHONE: (____) ____ - ____
Does this internship relate to clean technology*? Yes No		
* Clean technology includes any process, good, or service that reduces environmental impacts through: <ul style="list-style-type: none">• Environmental protection activities that prevent, reduce or eliminate pollution or any other degradation of the environment• Resource management activities that result in the more efficient use of natural resources, thus safeguarding against their depletion; or• The use of goods that have been adapted to be significantly less energy or resource intensive than the industry standard.		

Section F - Company Authorization

I have read and understand the Science Horizons Youth Internship Program application forms. I acknowledge to be the signing authority for the contract with BioTalent Canada. I give my consent to BioTalent Canada to release any information regarding my application and participation Environment and Climate Change Canada (ECCC). I acknowledge that the information here is collected and administered in accordance with the Privacy Act and may be used by third party providers for ECCC accountability purposes.

1. NAME: _____	2. TITLE: _____
3. SIGNATURE: _____ Signatures must be digitally time stamped or hand written. Typed signatures are NOT accepted.	4. DATE: (YYYY-MM-DD) ____ / ____ / ____
5. EMAIL: _____	PREFERRED LANGUAGE FOR CORRESPONDENCE: English French
6. HOW DID YOU HEAR ABOUT BIOTALENT CANADA: Word of Mouth Web Conference Presentation Email Outreach Team Other, please specify: _____	

Section G - Submit Application

Please forward the completed application package by email or mail to:

Science Horizon Youth Internship Program
BioTalent Canada
650-130 Slater Street
Ottawa, ON K1P 6E2

mcarr@biotalent.ca

This project was undertaken with the financial support of:



Environment and
Climate Change Canada

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Changement climatique Canada