

Student Work Placement Program Participant Application Checklist

1. Eligibility criteria (all must be fulfilled)

At the time of intake/selection, you:

- Are a current full-time student registered in a post-secondary STEM or business program co-op in Canada
- Are a Canadian citizen, permanent resident, or person who has been granted refugee status in Canada
- Are legally entitled to work according to the relevant provincial legislation and regulations

2. Required documents for assessment

- Completed Participation Information Form (PIF)
- Updated resumé
- Proof of post- secondary enrollment/transcript
- Student Work Placement Program Co-op Agreement Form

3. Co-op Eligibility (*Check all that apply*)

- The co-op opportunity is with a bio-economy employer *and/or*
- The co-op opportunity is fulfilling a bio-economy job function

4. Other relevant information

- When a position is found, you will be required to develop a learning plan with the employer before the start of the placement.
- Participants are responsible for completing an online or telephone survey at the end of the participant period.

For questions or further information, please contact Mary Carr at mcarr@biotalent.ca or call 613-235-1402 ext. 222