

# BioCareer Pathway for **Materials Manager**

## Recent Graduates

- Degree in public administration, engineering, science or applied science
- Some companies require certification as a Certified Public Purchasing Officer or as a Certified Purchasing Manager, or two to three years' experience in contracting, procurement or asset management

## Entry-level

Junior Purchasing Agent, Accounts Assistant, Material Handler, Shipper/Receiver, Order/Picker/Packer, Warehouse Worker

## 3-5 Years

Purchasing Agent, Accounts Officer, Materials Planner, Warehouse Supervisor/Foreperson, Shipping/Receiving Supervisor

## 5-10 Years

Materials Manager, Warehouse Manager, Distribution Manager

## 10 Years+

**Materials Management Director**  
(usually requires graduate degree in business administration or supply chain management)

## Career Change

Purchasing and/or operational management

## Job Functions

(You may be responsible for more than one)

- Develop Purchasing Policies
- Identify and Evaluate Suppliers
- Negotiate with Suppliers
- Procure Goods and Services

Actual job titles may vary slightly between organizations. The BioCareer Pathways are meant as a guide for potential career paths. They have been developed through secondary research.

