

BioCareer Pathway for Research Assistant

Recent Graduates

- Undergraduate degree
+
College diploma or certificate

Entry-level

Administrative Assistant

2-5 Years

Research Assistant

5-7 Years

Research Coordinator/Senior Research Assistant

7 Years+

Laboratory Manager/Clinical Coordinator

Career Change

Research Associate; Executive Assistant; Clinical Research Associate

Job Functions

(You may be responsible for more than one)

- Provide administrative support in a research/science or technical environment.
- Review, edit and write scientific material (grant applications, scientific articles or presentations; standard operating procedures; tabulate formats, fact sheets, graphs and reports).
- Setting up and cleaning equipment, supplies and laboratory props; assist with maintaining, ordering and storing laboratory products; assisting with scheduling labs and booking rooms; office/lab security – distribution of keys; reconfiguring passwords, etc.

Actual job titles may vary slightly between organizations. The BioCareer Pathways are meant as a guide for potential career paths. They have been developed through secondary research.



Building skills for Canada's bio-economy

www.biotalent.ca

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